



King County Library System
Board of Trustees Meeting
Videoconference
5pm ♦ May 25, 2022

MOTIONS APPROVED

PRESENT

KCLS Board

Pamela Grad
Ron Higgs
Harish Kulkarni
Srini Raghavan
Anne Repass
Lalita Uppala
Laura Valenziano

KCLS Staff

Julie Acteson
Maria Bassett
Angelina Benedetti
Nicholas Lee
Angie Mirafior
Dominica Myers
Danille Perry
Sergio Razo
Lisa Rosenblum
Greg Smith
Cecile Streitman

1. Board Meeting agenda
2. April 27, 2022 Board Meeting minutes
3. Payroll expenditures
4. General Fund #0010 expenditures

CALL TO ORDER

President Anne Repass called the meeting to order at 5:03pm.

APPROVAL OF AGENDA

Lalita Uppala moved approval of the Board Meeting agenda. Pamela Grad seconded, and the motion passed unanimously.

APPROVAL OF BOARD MINUTES

Ron Higgs moved approval of the April 27, 2022 Board Meeting minutes. Srini Raghavan seconded the motion. All voted in favor and the motion passed unanimously.

PUBLIC COMMENT

Patron Helen Stanwell spoke on behalf of a group called, "Open our Libraries Now." She stated that she would like the libraries returned to their pre-pandemic hours. She said that other county library systems such as Timberlake and Sno-Isle have returned to normal operating hours and she sees no reason for KCLS to continue to operate with shortened hours.

STAFF REPORTS

Health and Social Services Coordinator Melissa Glenn gave an overview of the *Peers in Libraries* program. Through a partnership with Peer Kent and with funding from the KCLS Foundation and King County Health Care for the Homeless Network, KCLS has contracted to provide three Peer Services Specialists at the Kent, Renton, Federal Way and Bellevue libraries. Peer Services Specialists are individuals with lived experience of mental or medical illness, substance abuse, homelessness and/or involvement with the criminal justice system. Now on a path to recovery they draw on their experience and professional training to assist community members in identifying and achieving wellness goals, often by connecting them with appropriate community resources or services.

Diversity, Equity and Inclusion (DEI) Director Dominica Myers gave an update on the extensive DEI assessment her team is currently conducting. This multi-faceted assessment is being done with the help of outside consultants and a project team of 30 staff members from across the System. It includes internal and external data gathering and analysis. Internally, there have been staff surveys, policy reviews and detailed interview sessions with key staff and work groups at all 50 library locations. Externally, there has been a community demographics and languages analysis, community partner surveys and targeted interviews. The final deliverables include an assessment report with recommendations, and customized DEI work plans for each department and library.

Finance Director Nicholas Lee gave an update as of the end of April 2022. Year-to-date (YTD) revenues were \$58.6M which were slightly higher than the budget target of \$57.2M. YTD expenses of \$38M were lower than budget projections of \$44M. CIP expenses of \$1.8M were also lower than projections by approximately \$200K.

APPROVAL OF MONTHLY EXPENDITURES

Ron Higgs moved approval of Payroll expenditures for April in the amount of \$4,030,696.51: (4/01) Ck#00200978-00200992; 478092808-478093891; (4/15) Ck#00200993-00201014; 482207963-482209033; (4/29) Ck#00201015-00201030; 486367194-486368257. Harish Kulkarni seconded and the motion passed unanimously.

Srini Raghavan moved approval of General Fund #0010 expenditures for April in the amount of \$4,039,535.88: Travel Advances - Ck#1431; (4/13) Ck#1139039-1139159; (4/13) Ck#5012970-5012973; (4/13) Ck#1139160-1139165; (4/13) Ck#1139166; (4/19) Ck#1139167-1139240; (4/20) Ck#5012974; (4/20) Ck#1139241-1139272; (4/27) Ck#5012975-5012978; (4/27) Ck#1139273-1139275; (4/27) Ck#5012979-5012981; (4/27) Ck#5012982-5012994; (4/27) Ck#1139276-1139386; (4/28) Ck#1139387-1139400; (5/02) Ck#1139401-1139434; (5/04) Ck#1139435-1139494; (5/05) Ck#1139495-1139517; (5/05) Ck#5012995; Voids - Ck#1139049. Lalita Uppala seconded and the motion passed unanimously.

DIRECTOR'S REPORT

Executive Director Lisa Rosenblum stated that the Burien library will likely be closed for approximately four more weeks following the fire which occurred on May 16. Burien staff is being shifted to other locations within the region.

She announced the governor has rescinded the emergency order regarding the Open Public Meetings Act (OPMA). Effective in June, Board meetings will be held in person at the KCLS Service Center in Issaquah. KCLS is working on options for meetings to be hybrid in the future.

Lisa also said that after a 17-year career with KCLS, Facilities Director Greg Smith has accepted a position with the Everett Public Schools and will be leaving KCLS at the end of the month. She wished him the best of luck.

BOARD COMMITTEE REPORTS

Srini Raghavan reported that the Finance committee participated in a review of the annual audit conducted by the State of Washington. The audit was very rigorous and thorough, and KCLS received a great rating.

Ron Higgs reported on a recent meeting of the Board Development committee. The committee discussed the agenda for the upcoming Board retreat.

TRUSTEES REPORT

Anne Repass apologized for an inadvertent comment made by a Trustee at the last Board meeting; the comment was not directed at anyone in the meeting.

Kudos were given to the Sammamish and North Bend libraries by Anne Repass and Srini Raghavan, respectively.

EXECUTIVE SESSION

At 6:33pm, President Anne Repass announced that the Board would convene in Executive Session for approximately 30 minutes, per RCW 42.30.110, Section 1(g). She noted that there would be no action taken by the Board at the conclusion of the Executive Session.

RECONVENE REGULAR SESSION

At 7:02pm, Anne Repass reconvened the regular session.

ADJOURNMENT

Anne Repass adjourned the meeting at 7:02pm.


Anne Repass, President

Harish Kulkarni, Secretary